

### Purpose

This article describes how to connect to a network drive using Windows

### Requirements

Computer running Windows 10

### Notes

When on campus, you must be wireless

When off campus, you must be connected to the Wilkes VDN internet Gateway

Drive paths:

Staff Shares (S:): \\wilkesu.wilkes.edu\staff\staffshares

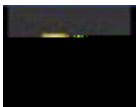
Home (H:): \\wilkesu.wilkes.edu\staffhome\home\user.name

Web (W:): \\wilkesu.wilkes.edu\staffweb\web\user.name

The user name is your own letter /s/ staff id. You will see it in the screenshot

### Process

1. Select File Explorer



# FAQ – H )

**Drive:** Select the drive letter that corresponds with the network drive you are mapping.

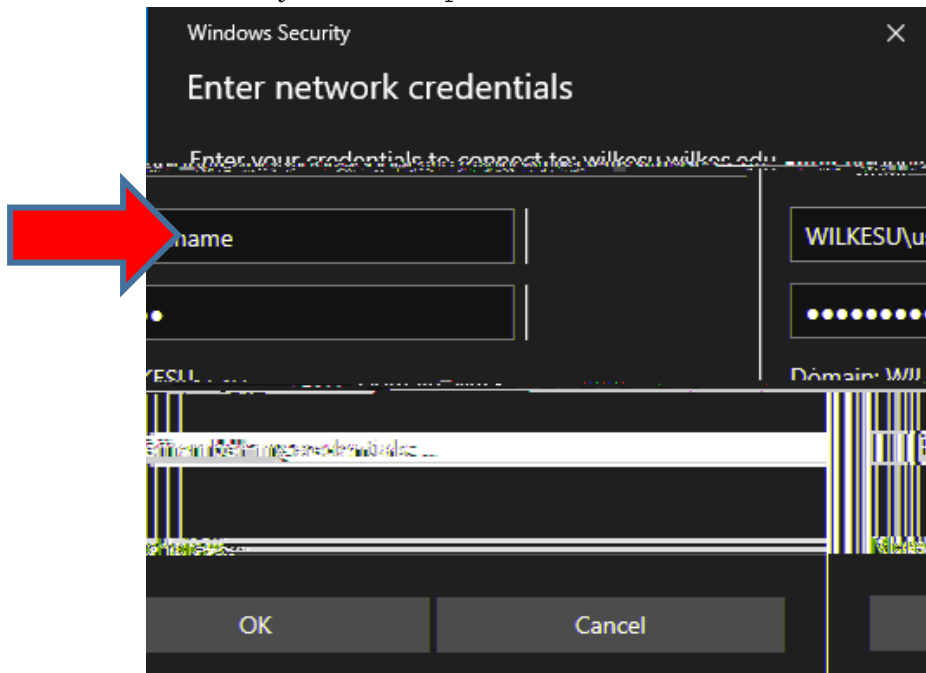
**Folder:** The folder path that you are mapping to the drive. (e.g. \\

Staff Shares (S:): \\wilkesu.wilkes.edu\staff\staffshares

Home (H:): \\wilkesu.wilkes.edu\staffhome\home\user.name

Web (W:): \\wilkesu.wilkes.edu\staffweb\web

6. Enter the username as `WILKESU\user.name` and enter your Wilkes password



7. Click `OK` and you are now mapped to your network drive.